

NAME: _____

The following checklist is to track the completion of the assignments. They should be done as listed.
Deaconess / Women's Servant Council Checklist

Done	Date	Item / Title	Author	Type	Source
		Qualifications: WSC / Deaconess. How to become a member of the WSC	GBC Policy		Handout
		Interpreting 1 Timothy 3:11	Pastor Harris	Paper	Handout
		<i>Saints, Overseers & Deacons</i> And <i>The Anatomy of a Church</i> (8) Or <i>The Anatomy of a Church</i> Or <i>The Church, The Body of Christ</i>	Scott Harris John MacArthur John MacArthur John MacArthur	P & W Internet Book Book	Phil. 1:1,2 - 2/15/04 GTY.org Church Library Church Library
		<i>What is a Christian?</i>	Pastor Harris	P & W	Audio / Handout
		*Written Testimony of Salvation (2A1)		Paper	
		* Ministry Involvement List (2A2)		Paper	
		Spiritual Gifts evaluation		Paper	Handout
		<i>Welcome to Grace Bible Church</i>	Pastor Harris	P & W	Audio / Handout
		*Statement of Belief Paper (2A3)	GBC Policy	Paper	
		The Excellent Wife - Prov. 31:10-31	Pastor Harris	P & W	Audio / Handout
		Jesus, The Model of Servant Leadership	Pastor Harris	P & W	Audio / Handout
		Servant Leadership in the Church	Pastor Harris	P & W	Audio / Handout
		<i>A Biblical Philosophy of Ministry.</i>	Irv Busenitz	CD	Shep. Conf. 2005
		*Philosophy of ministry paper (2A4)	GBC Policy		Paper
		Facility Usage Policy	GBC Policy		Handout
		Flowers & Decorations Policy	GBC Policy		Handout
		Funeral Policy	GBC Policy		Handout
		Ministry Involvement Policy	GBC Policy		Handout
		Children & Worship Policy	GBC Policy		Handout
		Use & Loan of Church Property Policy	GBC Policy		Handout
		Wedding Policy	GBC Policy		Handout
		Women in Ministry Policy	GBC Policy		Handout
		Women's Ministries Policy	GBC Policy		Handout

	Deaconess / WSC Policy review Appendix D: Reading / Resource List	GBC Policy		Handout
	WSC Responsibilities	GBC Policy		Handout
	*Nomination (Policy 1 A or B)	GBC Policy	NA	
	*Self Evaluation (1 C) & approval	GBC Policy	Mentor	
	*Assigned Discipling Deaconess (1D)		Action	
	<i>New Century Disciplemaking</i> Or <i>Niagra Bible Conf.</i> (4) And <i>Be Faithful and Multiply</i>	Bill Hull Scott Harris Rick Holland	Book Printed CD	Church Library Notebook Shep. Conf. 2005
	One to One Discipleship (If nominee has not already done this)		Book	Church Library
	*Outside References (2B3)		Action	Handout
	* Discipling Deaconess Evaluations (2B)		Action	
	*Approved to Internship (2C & 3)		Action	
	*Completed Internship / Elder Confirm		Action	
	*Congregational Affirmation (4:C)		Action	
	*Installation (4:D)		Action	

* = Required by Church Policy

Additional Resources: See Appendix D - Grace Bible Church Policy on Selecting & Removing Deacons
P & W = print version in notebook with link to website for audio mp3 version.

Printed = only a printed form is available & is included in notebook.

CD = CD audio version only & is included in the notebook (*Biblical Philosophy of Ministry includes the notes from the lecture*).

Audio = All audio files are also provided in MP3 format on a flash drive

Handouts are included in Training Notebook in the order listed above.

Paper refers to a document written by the person being trained.

Audio & written material are expected to be listened to / read and will be discussed in training sessions.

Practical service assignments will be made as part of the evaluation process.